

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	19.20%	16.00%
Tenancy set up From	120.00%	100.00%
Credit references (per applicant and per guarantor)	£150.00	£125.00
Deposit registration (per Security Deposit)	£0.00	£0.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150.00
Legionella risk assessment	£120.00	£100.00
Tenancy renewal	£0.00	£0.00
Rent review	£0.00	£0.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
"Featured property" advertising	£60.00	£50.00
Floor plan	£60.00	£50.00
Video tour	£0.00	£0.00
Professional photography, from	£96.00	£80.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£0.00	£0.00
2 bed*	£0.00	£0.00
3 bed*	£0.00	£0.00
4 bed*	£0.00	£0.00
5 bed*	£0.00	£0.00
Additional fee, in addition to the above, if fully furnished	£0.00	£0.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100.00
Drawing up of documentation if not included in Service level	£120.00	£100.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant	120.00%	100.00%
Administration fee for withdrawing from an offer of a tenancy	30.00%	25.00%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£30.00	£25.00

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10.00%
Tenancy set up From	60.00%	50.00%
Credit references (per applicant and per guarantor)	£150.00	£125.00
Deposit registration (per Security Deposit)	£0.00	£0.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£120.00	£100.00
Legionella risk assessment	£120.00	£100.00
Tenancy renewal	£180.00	£150.00
Rent review	£0.00	£0.00
Tenancy check in From	£0.00	£0.00
Tenancy check out From	£0.00	£0.00
"Featured property" advertising	£60.00	£50.00
Floor plan	£96.00	£80.00
Video tour	£0.00	£0.00
Professional photography, from	£96.00	£80.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£0.00	£0.00
2 bed*	£0.00	£0.00
3 bed*	£0.00	£0.00
4 bed*	£0.00	£0.00
5 bed*	£0.00	£0.00
Additional fee, in addition to the above, if fully furnished	£0.00	£0.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0.00
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100.00
Drawing up of documentation if not included in Service level	£120.00	£100.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant	120.00%	100.00%
Administration fee for withdrawing from an offer of a tenancy	30.00%	25.00%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£30.00	£25.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	6.00%	5.00%
Tenancy set up	120.00%	100.00%
Credit references (per applicant and per guarantor)	£150.00	£125.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£120.00	£100.00
Legionella risk assessment	£120.00	£100.00
Tenancy renewal	£180.00	£150.00
Rent review	£180.00	£150.00
Tenancy check in From	£60.00	£50.00
Tenancy check out From	£60.00	£50.00
"Featured property" advertising	£60.00	£50.00
Floor plan	£96.00	£80.00
Video tour	£18.00	£15.00
Professional photography, from	£96.00	£80.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£180.00	£150.00
2 bed*	£180.00	£150.00
3 bed*	£180.00	£150.00
4 bed*	£180.00	£150.00
5 bed*	£180.00	£150.00
Additional fee, in addition to the above, if fully furnished	£0.00	£0.00
Additional requested property visits (per visit)	£120.00	£100.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150.00
Drawing up of documentation if not included in Service level	£180.00	£150.00
Attendance at court	£300.00	£250.00
Early termination of management service with a sitting tenant	120.00%	100.00%
Administration fee for withdrawing from an offer of a tenancy	30.00%	25.00%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£30.00	£25.00

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	120.00%	100.00%
Monthly service commission %	0.00%	0.00%
Credit references (per applicant and per guarantor)	£150.00	£125.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150.00
Legionella risk assessment	£180.00	£150.00
Tenancy renewal	£180.00	£150.00
Rent review	£180.00	£150.00
Tenancy check in From	£120.00	£100.00
Tenancy check out From	£120.00	£100.00
"Featured property" advertising	£60.00	£50.00
Floor plan	£96.00	£80.00
Video tour	£18.00	£15.00
Professional photography, from	£96.00	£80.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£180.00	£150.00
2 bed*	£180.00	£150.00
3 bed*	£216.00	£180.00
4 bed*	£228.00	£190.00
5 bed*	£240.00	£200.00
Additional fee, in addition to the above, if fully furnished	£0.00	£0.00
Additional requested property visits (per visit)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		